

# Phoenix Day Camp 2010

State of Texas REQUIRED Background Checks:

1. Criminal History
  2. Sex Offender Search
- 2 COPIES to Camp Registrar, Lora Sheffield

Background check is \$3.57 per person

You can pay and run it yourself then give the copies to the Registrar or you can pay the registrar to run the check. **If paying the registrar it must be paid separately from camp @ \$3.50 per Adult Scouter.**

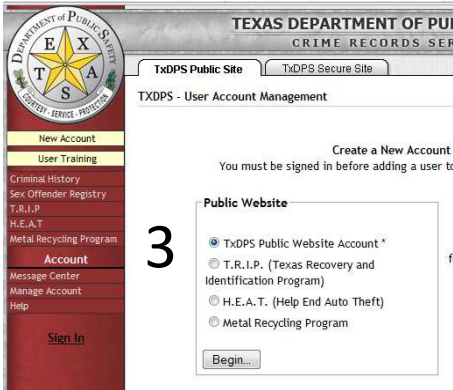


- Online Services
- Concealed Handgun License Bureau
  - Conviction Records
  - Controlled Substances Registration
  - Criminal History Search
  - Driver Responsibility Surcharge Online Service

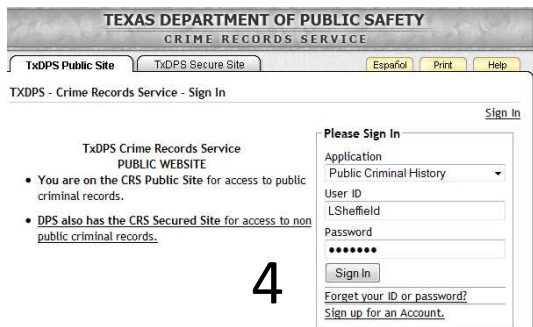
1



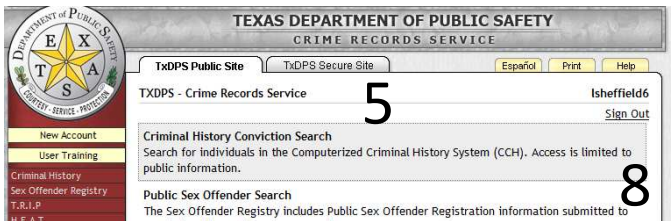
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3



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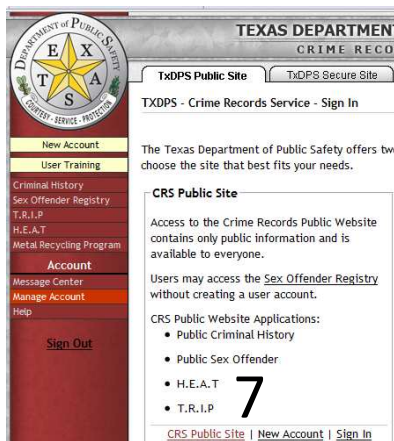


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8



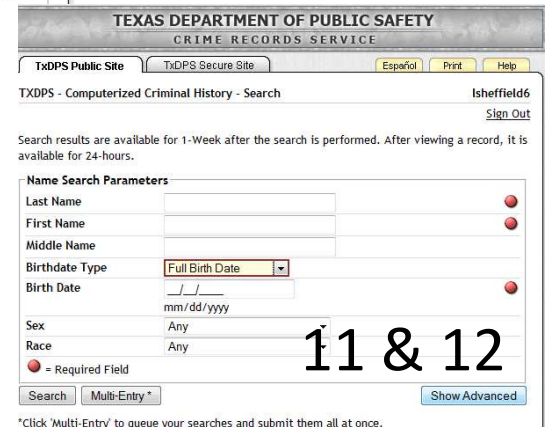
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7



9



11 & 12

To Run the Background Checks:

Go to: [www.txdps.state.tx.us/onserv.htm](http://www.txdps.state.tx.us/onserv.htm)

1. Choose Criminal History Search
2. Choose **Sign In** link
3. Create an account
4. Sign In
5. Choose Criminal History Conviction Search
6. **Purchase Credits** (fill out form & payment info)
7. Search **CRS Public Site**
8. Choose Criminal History Search
9. Choose **Search Individuals**
10. Accept Caveats (not shown)
11. Click **Show Advanced** button
12. Choose "Exact Match" and ENTER Adult Scouter's information and click **Search** button
13. Print report (best to PDF, Adobe Acrobat) 3 copies, 2 for Registration and 1 for your records.

Both Criminal and Sexual Offender are on this report.

\*Click 'Multi-Entry' to queue your searches and submit them all at once.